

# **Uniform Policy**

## **New End Primary School**

**Date Completed: Autumn Term 2023**

**Review Date: Autumn Term 2024**

### **Introduction**

New End Primary School children wear their uniform with pride. Our uniform shows that we are part of the New End Primary School community. We have the highest expectations from our children with regards to school uniform and appearance, and strongly believe that our high standards promote positive behaviour, support effective teaching and learning and contribute to the ethos of the school.

It is our school policy that all children from Reception to Year Five (Year Six from September 2020) wear school uniform when attending school, or when participating in school-organised events outside normal school hours. We ask children to take pride in their personal appearance. Some items of uniform can be bought from the school, whilst others are easily available, at very competitive prices, at local shops including supermarkets. A complete list of the items needed for school uniform including those for Physical Education, is included in this policy.

### **Aims and objectives**

Our policy on school uniform is based on the belief that school uniform:

- promotes a sense of pride in our school
- helps to create a sense of community and belonging towards the school
- identifies the children with the school
- supports our commitment to inclusion, making sure children feel equal to their peers in terms of appearance
- prevents children from wearing 'fashion clothes' that could be distracting in class
- is practical, smart and designed with health and safety in mind
- is considered suitable and good value for money

## School Uniform List

Our school uniform is listed below. Most items can be bought from High Street shops. Items with the school logo marked with a \* below are sold at the school office. Please speak to our office staff for details of prices.

New End's uniform consists of:

- Royal blue sweatshirt or cardigan with logo \* (or royal blue sweatshirt or cardigan without logo)
- Light blue polo-shirt with logo \* (or light blue polo-shirt without logo)
- Plain charcoal/dark grey shorts, trousers, skirts, tunic/pinafore
- Charcoal / dark grey tracksuit bottoms (**RECEPTION CHILDREN ONLY**)
- Blue and white gingham dress / playsuits
- Predominantly black shoes/trainers/closed sandals
- White/grey/black socks or tights/leggings when worn under dress/shirt
- Coat for outdoor wear in colder weather. This can be any colour.

Children can choose to wear any of the uniform listed above. We do not operate a gender specific uniform policy.

Post COVID-19 school closure in 2020, PE uniform is worn on the days PE classes are taking place. The school PE uniform is:

- Royal blue t-shirt with front and back logo \* (or royal blue t-shirt)
- Black or navy shorts or tracksuit bottoms

The school welcomes children from all backgrounds and faith communities. If there are serious reasons, for example on religious grounds, why parents want their child to wear clothes that are in addition to or differ from the school uniform, the school will consider such requests sympathetically. For example New End accepts that a headscarf or yarmulke or kippah can be worn on religious grounds if this is a parent or child's preference. Other adaptations will be considered at request.

We ask parents and carers to ensure that all items of clothing are labelled.

The school will operate a second hand uniform sale each term. Parents and carers can swap an item for a similar item at these events or purchase a second hand item at a marked down price.

## **Jewellery, Watches, Hair Items, Make-up & Nail Varnish**

For health and safety reasons we do not allow children to wear jewellery. The exceptions to this rule are ear-ring studs in pierced ears, and small objects of religious significance. Children are required to remove any items during PE lessons to prevent them from causing injury. Please note: Teachers are not permitted to remove earrings.

Wrist watches may be worn but only for the purpose of telling the time. 'Smart' watches linked to mobile phones are not permitted.

Hair bands, ribbons/bows or scrunchies should be plain, discreet and preferably blue, black or white in colour.

For health and safety reasons and to ensure it does not distract from learning, we advise that long hair be tied back.

Make up and nail varnish should not be worn to school unless for an out of school hours function, for example a school disco.

## **Footwear**

For health and safety reasons we do not allow children to wear shoes with platform soles or high heels. All children are required to wear predominantly plain black shoes or trainers. If boots are worn these should also be plain black. If boots are large and prevent children from sitting comfortably on the floor they may be asked to change into their PE shoes whilst inside the school building.

## **The Role of Parents**

We believe that one of the responsibilities of parents is to ensure that their child has the correct uniform and PE kit, and that it is clean, in good repair and that the child's name is written on all items. If a parent has difficulties for any reason with fulfilling this request they are asked to speak confidentially to a senior member of staff to discuss the issues. Parents should be assured that we will do all we can to help.

Children who arrive at school wearing non-school uniform clothing will be loaned an appropriate item to wear for that day. The same system will apply for children who do not have a PE uniform. Parents will be contacted as noted below to discuss the matter.

## **The Role of the School**

Non-compliance with the school uniform policy should be addressed immediately and by any member of staff in the following way.

In the first instance the class teacher or alternatively the school office will talk to the child's parent regarding the explanation for non-compliance and any possible remedial action that might be required. At this stage a letter will be sent home to parents/carers outlining what clothing item falls outside the policy. (Appendix 1)

Where there is continued failure or refusal to comply with the policy, parents or carers will be invited in to school to meet with a member of the Leadership Team to resolve the problem. (Appendix 2)

If after these steps there is continued failure or refusal to comply with the policy, a letter will be sent by the Chair of Governors requesting a meeting. (Appendix 3)

As noted by the DFE, exclusion can be considered for persistent and flagrant breach although this is something that, as a school, we would want to avoid.

The school reserves the right to call a parent to request the correct uniform is brought into school or to ask a child to wear a spare uniform. Children who wear make-up/nail varnish or jewellery will be required to remove these. Items of jewellery will be confiscated by the teacher to be collected by the parent.

## **The Role of Governors**

The governing body supports the headteacher in implementing the school uniform policy. It considers all representations from parents regarding the uniform policy and liaises with the headteacher to ensure that the policy is implemented fairly and with sensitivity. It is the governors' responsibility to ensure that the school uniform meets all regulations concerning equal opportunities. Governors ensure that the school uniform policy enables children to dress sensibly, in clothing that is hard wearing, safe and practical.

## **Monitoring and Review**

The governing body monitors and reviews the school uniform policy through its committee work by:

- seeking the views of parents, to ensure that they support the policy
- considering, with the headteacher, any requests from parents for individual children to have special dispensation with regard to school uniform

# Appendix 1

[Date]

Dear Parent of [Name],

At New End Primary School we want our children to wear their uniform with pride. Our uniform shows that we are part of the New End Primary School community. We have the highest expectations from our children with regard to school uniform and appearance, and strongly believe that our high standards promote positive behaviour, support effective teaching and learning and contribute to the ethos of the school.

It has been brought to my attention that your child is not attending school in *full* school uniform. Despite reminders from your child's class teacher, your child is [Note non-compliance]

New End had a term lead in to allow parents to purchase the appropriate clothing. This four month period is deemed reasonable and appropriate notice.

**ALL** children from Reception to Year 5 need to be in **FULL school uniform EVERY DAY**. The school uniform is:

Royal blue sweatshirt or cardigan with logo (or royal blue sweatshirt or cardigan without logo)

Light blue polo-shirt with logo (or light blue polo-shirt without logo)

Plain charcoal/dark grey shorts, trousers, skirts, tunic/pinafore

Charcoal / dark grey tracksuit bottoms (**RECEPTION CHILDREN ONLY**)

Blue and white gingham dress / playsuit

Predominantly black shoes/trainers/closed sandals

White/grey/black socks or tights/leggings when worn under dress/shirt

Coat for colder weather

The school PE uniform is:

Royal blue t-shirt with front and back logo

Black or navy shorts or tracksuit bottoms

Reception and Year One children can wear their PE Uniform to school on days when they have PE.

No jewellery or make up should be worn. Small studs for ear piercings are permitted.

From now on, please ensure that your child is in full school uniform. If you require financial support to enable this, please contact me directly.

Yours sincerely,

Karyn Ray  
Headteacher

## Appendix 2

(Date)

Dear Parent of (Name),

At New End Primary School we want our children to wear their uniform with pride. Our uniform shows that we are part of the New End Primary School community. We have the highest expectations from our children with regard to school uniform and appearance, and strongly believe that our high standards promote positive behaviour, support effective teaching and learning and contribute to the ethos of the school.

It has been brought to my attention that your child is still not attending school in *full* school uniform. I have previously raised this issue with you. Despite this, your child is (Note non-compliance)

**The school uniform policy, as ratified by the governing body, clearly notes that ALL children from Reception to Year 5 (Year 6 from September 2020) need to be in FULL school uniform EVERY DAY.** The school uniform is:

Royal blue sweatshirt or cardigan with logo (or royal blue sweatshirt or cardigan without logo)

Light blue polo-shirt with logo (or light blue polo-shirt without logo)

Plain charcoal/dark grey shorts, trousers, skirts, tunic/pinafore

Charcoal / dark grey tracksuit bottoms (**RECEPTION CHILDREN ONLY**)

Blue and white gingham dress / playsuit

Predominantly black shoes/trainers/closed sandals

White/grey/black socks or tights/leggings when worn under dress/shirt

Coat for colder weather

The school PE uniform is:

Royal blue t-shirt with front and back logo

Black or navy shorts or tracksuit bottoms

Reception and Year One children can wear their PE Uniform to school on days when they have PE.

No jewellery or make up should be worn. Small studs for ear piercings are permitted.

**By sending your child to New End Primary School, you are agreeing to our school's policy.**

Please contact the school office to make an appointment to discuss this non-compliance with the school's policy.

Yours sincerely,

Karyn Ray  
Headteacher

# Appendix 3

(Date)

Dear Parent of (Name),

It has been brought to my attention that your child is not attending school in *full* school uniform despite the headteacher raising this issue with you on two separate occasions.

We believe that our uniform celebrates being part of the New End Primary School community. We have the highest expectations from our children with regard to school uniform and appearance, and strongly believe that our high standards promote positive behaviour, support effective teaching and learning and contribute to the ethos of the school.

**The school uniform policy, as ratified by the governing body, clearly notes that ALL children from Reception to Year 5 (Year 6 from September 2020) need to be in FULL school uniform EVERY DAY.** The school uniform is:

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Reception and Year One children can wear their PE Uniform to school on days when they have PE.

No jewellery or make up should be worn. Small studs for ear piercings are permitted.

**By sending your child to New End Primary School, you are agreeing to our school's policy.**

Department for Education guidance states:

*It is for the governing body of a school to decide whether there should be a school uniform policy and if so what that should be. This flows from the duties placed upon all governing bodies by statute to ensure that school policies promote good behaviour and discipline amongst the pupil body. It is also for the governing body to decide how the uniform should be sourced. The Department strongly encourages schools to have a uniform as it can play a valuable role in contributing to the ethos of a school and setting an appropriate tone.*

*The governing body should be able to demonstrate how best value has been achieved and keep the cost of supplying the uniform under review. When considering how the school uniform should be sourced, governing bodies should give highest priority to the consideration of cost and value for money for parents. The school uniform should be easily available for parents to purchase and schools should seek to select items that can be purchased cheaply, for example in a supermarket or other good value shop. Schools should keep compulsory branded items to a minimum and avoid specifying expensive items of uniform eg expensive outdoor coats. Governing bodies should be able to demonstrate that they have obtained the best value for money from suppliers. Any savings negotiated with suppliers should be passed on to parents wherever possible*

The governing body has followed these guidelines, ensuring that there was a transitional period before implementation and allowing parents to purchase items from both the school or other sources.

**Objections or complaints** about the school uniform policy or actions following the above guidance can be addressed to the Headteacher directly, or through the governor-agreed school Complaints Policy (available on the school website). Parents are however reminded that admission to the school is on the understanding that governor approved policies are adhered to.

Please contact the school office to make an appointment to discuss this non-compliance with the school's policy.

Yours sincerely,

Helen Andrews  
Chair of Governors