



**New End Primary School**  
**Streatley Place, London NW3 1HU**  
**020 7431 0961**

**Newsletter No 1**  
**Thursday, 3<sup>rd</sup> September 2015**

**Events Next Week**

Class Meetings Begin - See dates in newsletter  
 Fri, 11<sup>th</sup> Steve Buzzard and Sara Harris' Retirement Assembly - 2.30pm  
 West Playground

**Welcome Back**

Welcome to the 2015-2016 academic year at New End. It has been a pleasure to see the children looking so fresh and ready to learn. The staff have been working incredibly hard to ensure that so many exciting things have been going on as I've walked around the school!

Below is a list of New End staff and where you will find them this year:

Karyn Ray          Headteacher    Alan Girling          Deputy Headteacher

<b>Class</b>	<b>Teacher and Additional Staff</b>	<b>Floor</b>
Nursery	Miss Maria Fay Esma Ince, Mohammed Malik, Denise Hudson, Anne Bragoli	Opposite Main School Building
RM	Miss Lily Meades Veronica Lopez	Ground Floor
RS	Ms Jasbir Sohal / Miss Siobhan Flack (Friday) Yolande Fearon	Ground Floor
1W	Miss Ellen Wood Izzie Allies, Lorraine Donovan	First Floor
1K	Mrs Nini Kermani / Miss Monika Drozd (Friday) Azita Azizi, Laura McInnes	First Floor
2E	Miss Charlie Elvidge Emily Everett, Lucy Kindall, Josie Holloway	Second Floor
2M	Miss Laura Mullender Pete Davies, Mubeen Tariq	Second Floor (Formerly 4H)
3P	Mrs Megan Pye / Mrs Sue Ling (Wednesday) Elaine Miller	Roof (Formerly 3W)
3C	Mrs Arlene Coventry / Mrs Sue Ling (Friday) Emma Brown, Lorraine Wiggett	Roof (Formerly 4H)
4K	Miss Antonia Kelly Louise Irvine, Mandy Thaine	Second Floor (Formerly 3P)
4W	Miss Bernadette Warwick Polly Kanaris, Debbie Walberg	Second Floor
5M	Mrs Heidi Meakin / Mrs Sue Ling (Tuesday/Thursday) Cheryl Cameron, Grethe Luton	Roof (Formerly 5P)
5W	Miss Natasha Wilson Karolina Bajusova, Lorraine Stander	Roof (Formerly 5M)
6J	Miss Julie Gage Laura Magezi	Lower Ground Floor
6S	Mrs Rachel Segal Joy Shudell	First Floor (Formerly 6W)

Classroom Support          Dominique Habboo (Mon-Wed)    Siobhan Flack (Wed-Fri)  
 EMA (Ethnic Minority Achievement Grant)    Melissa Dando (Mon-Wed)  
 SEN Support                          Linda Kennedy (Tues-Thurs)                          Jane Sedley (Mon-Wed)  
 Music Teacher                          Maria Walker (Mon-Thurs)

Office Staff                          Anna Morris (Bursar)          Amanda Connors (Admin Assistant)  
    Zarina Shail (Temporary Contract 3.30-6pm)

Premises Staff                          Rod Sheehan          Dean Embley (Temporary Contracts)

### Year Group Meetings

As part of the school's desire to further increase communication with parents, we will be holding a year group meeting to start off the academic year. Year group meetings will provide parents with information about class routines as well as sharing news on the areas of learning being covered during the year. They will also give you the opportunity to meet the adults working across the year group. All meetings will start at 9am in the first floor hall on the following dates so please come along!

Wednesday, 9<sup>th</sup> September Year 6

Thursday, 10<sup>th</sup> September Year 5

Friday, 11<sup>th</sup> Sept Year 4

Monday, 14<sup>th</sup> September Year 3

Tuesday, 15<sup>th</sup> September Year 2

Wednesday, 16<sup>th</sup> September Year 1

Thursday, 17<sup>th</sup> September Reception

Friday, 18<sup>th</sup> September Nursery

We look forward to seeing you at these meetings.

### School Dinner Money Collection

**Parents are reminded that ALL CHILDREN in Reception, Year One and Year two are entitled to a FREE SCHOOL MEAL every day. This is part of a government initiative.**

**Parents are reminded that it is only possible to change from school meals to packed lunch or vice versa at the start of a half term.** Any change must be put in writing and HANDED DIRECTLY TO AMANDA IN THE SCHOOL OFFICE. PLEASE DO NOT GIVE THESE LETTERS TO CLASS TEACHERS. Parents cannot change at will - you will be held liable for the charge for school meals if we do not receive notification.

The cost for school dinners is **£2.30** per day. Weekly payment will now be **£11.50**. Parents who wish to pay for the half term will be required to make this payment by Monday, 8<sup>th</sup> September. The payment for the **half term** will be **£87.40**. This covers from Wednesday, 2<sup>nd</sup> September to Friday, 23<sup>rd</sup> October. Under the new system, parents are unable to pay for the whole term.

**Money should be in a labelled envelope with your child's name, class and the amount inside clearly marked. This envelope should be sent in with your child on Monday to be handed to their class teacher. Cheques should have your child's name and class recorded on the back.** Cheques should be made payable to "New End Primary School". Parents can also pay online as per last term. New parents must come to the office to get an activation code if they wish to use this system.

Parents will receive a receipt acknowledging cash payments only. This should take one to two days depending on the number of payments being made. For example, as many parents pay half termly, it may take longer to put all money on the system at the start of a half term.

Please remember that if your child is absent due to illness or brings in a packed lunch for a class trip, you will be credited with the amount in the next term. Parents who choose to pay this way will receive a statement at the end of term so they know if they have any credits.

### Attendance

**Children must only be absent from school if they are ill.** If your child is ill or unable to come into school for another reason, such as a family bereavement or religious observance, please telephone the office to let us know the reason for their absence. The school's telephone number is (020) 7431 0961. If you are unable to telephone, please send a note explaining the reason for the absence.

Appointments with doctors, dentists or at a hospital should be made outside school hours or in the holidays. Where this is not possible, a note or an appointment card must be brought into the school office the day beforehand so that the register can be marked accordingly.

If parents and carers do not provide a reason for the absence, the absence remains unauthorised. This includes lateness after the register closes. If a child has missed a substantial amount of time from school, the Head or Deputy will contact the family. The Education Welfare Officer may also make contact.

Permission for time off during the school term is only granted in **exceptional circumstances**. This does not include early get aways for holidays or holidays in general. Permission must be sought from the Headteacher using an application form which is available from the school office.

## New End School Dress Code

New End has a dress code that must be adhered to at all times. Children should always look presentable in age appropriate clothing and be in footwear that is safe. Flip flops are inappropriate for school, even in the hot weather. Wearing clothes with inappropriate messages or slogans that do not support the ethos of the school is not allowed. Jewellery is also not allowed, although stud earrings are permitted. Children who wear inappropriate clothing will be reminded of the school's expectations and asked not to wear the item of clothing again. Parents will also be informed. If this request is ignored and inappropriate clothing is worn again, parents will be informed that their child has been asked to change into their PE uniform.

Please ensure that your child wears sensible clothing and shoes that are appropriate for school. They should be able to dress and undress themselves as we encourage them to look after themselves as much as possible. Please do not send your child in special clothes as, in spite of our best efforts, clothes can occasionally get spoilt. Please take account of the weather each day as your child spends over an hour in the playground during breaks each day. In summer we encourage hats and a coating of sun cream before arriving at school, and discourage bare shoulders and backs. In winter, please ensure that your child has a suitably warm coat and a hat and gloves.

New End has a voluntary school uniform. It consists of:

- ⇒ Burgundy fleece/sweatshirt with school logo
- ⇒ Blue/burgundy polo-shirt with school logo
- ⇒ Grey skirts, shorts, trousers or tracksuit bottoms
- ⇒ Light blue gingham summer dress

The fleeces, sweatshirts and polo-shirts are available from [www.yourschooluniform.com](http://www.yourschooluniform.com) or [www.tesco.com/ues](http://www.tesco.com/ues) along with school book bags, rucksacks and baseball caps.

All children must have a **PE kit**. This PE kit consists of:

- ⇒ Burgundy t-shirt with owl motif
- ⇒ Black or navy shorts
- ⇒ A change of plimsolls/trainers
- ⇒ Tracksuit during the winter months

**Please mark all your child's clothes clearly with your child's name.** Children's clothes are expensive. The school cannot be held responsible for lost items but we do our best to find them. This is made easier if the clothes are clearly labelled.

## Healthy Packed Lunches and Morning Snacks

We are always making sure that children at New End eat a balanced lunch. Obviously we can monitor the food being served each day from our kitchen, but it is also important that those children having packed lunches are eating healthily too! Eating healthy food helps energise your brain for learning!

### **So what does a healthy lunchbox include?**

The checklist below is based on the food groups from the Balance of Good Health which promotes balance and variety. Parents should ensure that something from each group is included. A healthy lunch gives your child the energy to get through the rest of the day!

- \* A good portion of starchy food (eg: wholegrain bap, pitta or chapatti)
- \* Plenty of fruit and vegetables (eg: an apple, satsuma, handful of cherry tomatoes or small box of raisins)
- \* A dairy food product (eg: individual cheese portion or pot of yogurt)
- \* A portion of lean meat, fish or alternative such as an egg or hummus
- \* A bottle of water

As part of the Healthy School programme we also do not allow crisps, chocolate, cakes, biscuits, flavoured water or fruit drinks at lunchtime. Remember that New End is a totally nut free zone so please ensure that any nut products are not included in packed lunches. (This includes peanut butter!)

Thank you for your ongoing support.

### **So what does a healthy snack include?**

A healthy snack can include a piece of fruit, dried fruit, raw vegetables, a sandwich or water. We cannot allow cereal bars as many include nuts! Remember children from Nursery to Reception get free fruit for breaktimes as part of a government initiative.

### Parking Dispensation Permits for 15/16

We wish to inform parents that Camden Council has agreed to continue with the policy of reducing dispensation permits for car parking in residential areas in the Borough.

As part of the policy New End have received from the Council a very small number of permits in line with the policy to reduce them to zero. This year the permits are strictly for **15 minutes** and there are separate morning (drop-off) and afternoon (pick-up) permits.

We have been instructed by the Council to give priority, in distributing the few permits we have, to parents of children in reception and nursery classes or to those with specific medical needs. **Due to the restricted numbers, very few, if any, permits will be distributed to parents of children older than reception.**

The criteria for allocating the places was ratified by the governing body and uses the following criteria: 1. Nursery and Reception children living outside Boundary A. (0.5 miles) 2. Children and or parents with a medical need. Documents to support this need will be required. 3. If places remain, permits will be allocated based on distance from the school.

Parents who believe there are extenuating circumstances whereby you believe a permit is absolutely essential, are asked to put their request in writing to the school office **by 9am on Friday, 18<sup>th</sup> September**. However this will still not guarantee a permit. Please note that parents who had a permit last school year will not automatically receive one this year. **Application forms are available from the office.**

### Feasibility of Breakfast Club at New End

Previously there has been insufficient interest amongst the school community to establish a Breakfast Club at New End. However as new parents have joined and others' needs may have changed, we once again are asking if there is sufficient interest. For the running of such a club to be financially viable there would have to be a minimum of 20 children attending each day. Due to staff- children ratios children would need to be in Reception before they could attend. The cost would be approximately £35 -£40 per child per week or £7 - £8 per day. Parents would have to pay at least a week in advance - **if your child was absent, you would not get a refund.** Children would be provided with breakfast as part of the cost. Children would be involved in quiet and calming activities such as reading and board games in order that they had the right start to their day. **If you are interested in using this facility, please email Helen Hooper at [Helen@kidsoosa.com](mailto:Helen@kidsoosa.com) stating which days of the week you would require ASAP or by Friday, 11<sup>th</sup> September at the latest.**

### Photographs and Videos

Throughout the year there are many opportunities where teachers take photographs or video important events such as assemblies for use on displays around the classroom and school. These help enrich the learning of the children and ensure that our school environment always looks exciting. **If you do not wish your child to be videoed or photographed, please make an appointment to discuss this issue with me.**

### Coffee with Karyn

Coffee with Karyn will continue this academic year. For those parents and carers new to the school or not quite sure how these meetings work, a brief summary follows:

- If you have a general question relating to school organisation or issues, make a note and either email me or leave it in the school office, preferably with your child's name, class and your name. This will allow us to respond to your question if it is not appropriate to deal with it in a meeting.
- The Thursday newsletter before the Coffee with Karyn will briefly list the topics being discussed.
- During the Coffee with Karyn session I will provide brief responses to the topics. If there is a larger issue that requires more time or a topic that many parents want to know about, these will form the basis of the Parents' Briefings which are held termly and run for approximately an hour.
- The following newsletter will have a brief summary of the issues discussed.

The dates for Autumn Term meetings are:

Wednesday, 7<sup>th</sup> October - 9.15am

Wednesday, 18<sup>th</sup> November - 9.15am

Wednesday, 21<sup>st</sup> October - 9.15am

Wednesday, 9<sup>th</sup> December - 9.15am

## 2015-2016 Dates for your Diary

W/B 7 <sup>th</sup> September	Parents' Meetings begin - see dates earlier in newsletter
Wed, 9 <sup>th</sup> September	Governing Body Meeting
Fri, 11 <sup>th</sup> September	2.30pm Sara Harris and Steve Buzzard's Retirement Assembly
Tues, 15 <sup>th</sup> September	Meet the Parents Secondary Meeting - 6.30pm
Wed, 23 <sup>rd</sup> September	Secondary Transfer Meeting - 9.15am
Thurs, 24 <sup>th</sup> September	Secondary Transfer Meeting - 6.30pm
Fri, 25 <sup>th</sup> September	CSSA Cross Country
W/B 21 <sup>st</sup> September	Instrumental Lessons begin
Mon, 28 <sup>th</sup> September	Governors' Home School Liaison Committee
Mon, 5 <sup>th</sup> October	Governors' Standards and Curriculum Committee
Wed, 7 <sup>th</sup> October	Coffee with Karyn - 9.15am
W/B 12 <sup>th</sup> October	Open Classroom Sessions - 9.15-9.45am - more to follow
W/B 19 <sup>th</sup> October	Parent-Teacher Meetings
26 <sup>th</sup> - 30 <sup>th</sup> October	Half Term
Tues, 3 <sup>rd</sup> November	4-6pm CSSA Football begins (for 14 weeks)
Fri, 6 <sup>th</sup> November	Star Assemblies
Wed, 18 <sup>th</sup> November	Coffee with Karyn - 9.15am
Wed, 9 <sup>th</sup> December	Coffee with Karyn - 9.15am
Tues, 15 <sup>th</sup> December	Whole School Production - 10.30am and 2pm
Wed, 16 <sup>th</sup> December	Whole School Production - 10.30am and 2pm
Thurs, 17 <sup>th</sup> December	Christmas Dinner and Christmas Jumper Day
Fri, 18 <sup>th</sup> December	Last Day of Autumn Term - 1.30pm finish
21 <sup>st</sup> Dec - 1 <sup>st</sup> January	Christmas Holidays
Mon, 4 <sup>th</sup> January	INSET DAY
Tues, 5 <sup>th</sup> January	Children return for the start of the Spring Term
Wed, 13 <sup>th</sup> January	Governing Body Meeting
Tues, 27 <sup>th</sup> January	CSSA Sports Hall Athletics
15 <sup>th</sup> - 19 <sup>th</sup> February	Half Term
Tues, 23 <sup>rd</sup> February	CSSA Football Playoffs
Tues, 1 <sup>st</sup> March	CSSA Football Finals
Thurs, 24 <sup>th</sup> March	Last Day of Spring Term
25 <sup>th</sup> March - 8 <sup>th</sup> April	Holidays
Mon, 11 <sup>th</sup> April	INSET Day
Tues, 12 <sup>th</sup> April	Children return for the start of the Summer Term
Thurs, 14 <sup>th</sup> April	CSSA Swimming Gala
Wed, 20 <sup>th</sup> April	Governing Body Meeting
May	KS1 (Y2) Testing Period
Mon, 2 <sup>nd</sup> May	School Closed - Bank Holiday
Thurs, 5 <sup>th</sup> May	School Closed - INSET Day / Polling Day
Mon, 9 <sup>th</sup> - Fri 13 <sup>th</sup> May	KS 2 / Year 6 SATs
Tues, 10 <sup>th</sup> May	CSSA Y3/4 Football
Wed, 11 <sup>th</sup> May	CSSA Y3/4 Football
Tues, 17 <sup>th</sup> May	CSSA Y3/4 Football Finals
30 <sup>th</sup> - 3 <sup>rd</sup> June	Half Term
20 <sup>th</sup> - 24 <sup>th</sup> June	Year Six School Journey
Thurs, 23 <sup>rd</sup> June	CSSA Athletics
W/B 13 <sup>th</sup> June	Year One Phonic Screening
Wed, 29 <sup>th</sup> June	CSSA Cricket
Wed, 6 <sup>th</sup> July	Governing Body Meeting
Wed, 20 <sup>th</sup> July	Last Day of Academic Year - 1.30pm finish

**DATES ARE SUBJECT TO CHANGE - OFTEN BY OUTSIDE FORCES!**

**IF A DATE CHANGES, IT WILL BE HIGHLIGHTED IN THIS SECTION.**

**MORE DATES WILL BE ADDED NEXT WEEK.**

## DID YOU KNOW?

Once again during the academic year, Year 4 will take part in Camden's "Wider Opportunities Music Scheme". This means that all children in Year 4 will learn recorder in class alongside their class teacher! Rosie Reed, our woodwind teacher, and Maria Walker, our class music teacher, will lead the project. We will keep you updated on the children's progress!

## NESA AGM

All parents and carers become members of NESA once their child is enrolled at New End. The annual AGM will be held as part of Coffee with Karyn. The date will be in next week's newsletter. Please come along to learn about the role NESA plays at New End, how we raise and spend funds for the school and how you can become more involved as a committee member or class rep. We hope to see you there. **NESA Class Tea dates will be in next week.**

## Secondary Transfer Meetings

Parents with children in Year Six will soon have to make decisions about secondary schools for next September. We will be holding two meetings to discuss the move into secondary school on Wednesday, 23<sup>rd</sup> Sept at 9.15am and repeated on Thursday, 24<sup>th</sup> Sept at 6.30pm. Parents of children in Year 4 and 5 who will have to make decisions in the next year or two may also find it useful to attend.

We are also holding our Meet the Parents evening on Tuesday, 15<sup>th</sup> September from 6.30 to 7.30pm. Parents from all year groups can come and ask questions from a friendly semi-circle of up to 12 parents and children from Achland Burghley, Hampstead, Haverstock, Parliament Hill, UCL Academy and William Ellis schools. This is a really useful way of getting down-to-earth information about the secondary schools on our doorstep. We hope to see you there.

### School Clubs

A note detailing all clubs will be sent out on Monday. Forms must be returned by 4pm on Thursday, 10<sup>th</sup> September. Parents will be informed by Friday, 18<sup>th</sup> at the latest of the clubs their child has a place in with payment due by Wednesday, 23<sup>rd</sup>. Clubs will commence the W/B 28<sup>th</sup> September. **PLEASE REMEMBER THAT ALL CLUBS MUST BE PAID FOR IN FULL BEFORE YOUR CHILD CAN START. IF THERE IS AN ISSUE WITH PAYMENT, YOU MUST SPEAK TO MS RAY BEFORE SIGNING UP.**

### Internet Usage

As part of the National Curriculum, children from Nursery to Year Six complete Computing and Digital Literacy activities. At times the schemes of work require that children access the Internet to download specific information. The Internet is becoming an increasingly important tool to support learning in the classroom. As a school we use the borough Intranet that has a firewall to ensure the safe use and to limit access to any inappropriate sites. **If you do not wish your child to use the Internet this academic year, please contact me ASAP to discuss this matter**

### Medicines in School

Just a reminder that as a school we should not be administering medicines to children. This includes calpol, cough sweets, etc which are NOT ALLOWED in school. We are allowed to keep and administer asthma pumps, epipens and eczema cream. **If children require medicine, then they are not well enough to be in school. Thank you for your ongoing support.**

### Electronic Newsletter

Parents and carers are reminded that a copy of the newsletter can be sent electronically if preferred to a paper copy. If you wish to receive the newsletter electronically, just email me at: [head@newend.camden.sch.uk](mailto:head@newend.camden.sch.uk) and I will add you to a year group list. Unless I hear otherwise, I will keep sending emails to those parents who requested the newsletter in this format last year. Parents on this list will also receive information by email about short notification when the school has to be closed (e.g. inclement weather causing sufficient staff not being able to get into school, dangerous condition of playground / building, etc). If you would like your name to be added to this list but still want to get a paper copy of the newsletter each week, just drop me an email.

**Please remember that the contact details that you share with the class reps are not passed to the school and vice versa under the data protection act - If you haven't given me your email address, I don't have it! The weekly newsletter is always available on the school's website if you misplace your copy - [www.newend.camden.sch.uk](http://www.newend.camden.sch.uk)**

### Kidsoosa@New End After School Club

Kidsoosa, which operates the after school club on site from 3.30 to 6pm each school day, has a few places for parents that might require childcare. Please contact [helen@kidsoosa.com](mailto:helen@kidsoosa.com) if you are interested. The cost is £14 per day for an advanced booking and £17 per day for a last minute booking.

### Lost Property

Even though we put out lost property at the end of term, we have amassed a sizeable collection again! The lost property will be out on display in the bottom hall Friday afternoon from 3pm and Monday morning until 9.30am for parents and children to make a final check. Any uncollected and unnamed clothes will be sent to charity.

### And Finally

All staff would like to thank all children and parents for their wishes, cards and gifts at the end of last academic year - they were very much appreciated.

Karyn Ray Headteacher

PS The last day to return holiday projects is Monday, 7<sup>th</sup> September. Projects received after this date will be held until the next project return in January.