



NEW END PRIMARY SCHOOL

MINUTES OF THE FULL GOVERNING BOARD MEETING HELD AT NEW END PRIMARY SCHOOL on Thursday 19 MAY 2022

Members (*Absent)		Name	Post
	LM	Linda Davies	Chair, Co-opted Governor
	VZ	Vassilis Zarifis	Co-opted Governor, Chair of Resources Committee
	* HA	Helen Andrews	Co-opted Governor
	SB	Stephen Buzzard	Co-opted Governor
	HT	Karyn Ray	Headteacher, Ex-Officio
	* MM	Michal Marion	Parent Governor
	RP	Regis Peyraque	Staff Governor
	SS	Stephen Stark	LA Governor
	AG	Alan Girling	DHT, Associate Governor
	JB	Juliette Bearman	Parent Governor
	CL	Catherine Levin	Co-opted Governor
	PQ	Philip Quinn	Co-opted Governor
	Clerk	Carol Murphy	Clerk, Camden Learning
	SBM	Nick Holt	School Business Manager

ITEM	BUSINESS ITEM	ACTION
1	WELCOME AND APOLOGIES	
1.1	The Chair welcomed everyone to this first face to face FGB since before the pandemic.	
1.2	Apologies were received and accepted from HA who is at daughter's graduation in the US. MM sent apologies which were accepted.	
2	NOTIFICATION OF ANY OTHER URGENT BUSINESS	
2.1	None	
3	DECLARATIONS OF INTEREST & REVISION OF REGISTER OF INTERESTS	
3.1	Conflicts of Interest in Respect of the Agenda None	
3.2	Register or Business & Pecuniary Interests None	

3.3	The Chair congratulated SS on his re-election in the local election. And congratulations to VZ on his personal achievement.	
4	MINUTES OF THE PREVIOUS MEETING ON 3 February 2022 & MATTERS ARISING NOT ON THE AGENDA	
4.1	Accuracy The minutes of the previous meeting were agreed to be an accurate record of the meeting and were APPROVED .	
4.2	Matters arising not elsewhere on the agenda None	
5	GOVERNING BODY MEMBERSHIP AND VACANCIES	
5.1.	Governor Terms Ending July 2022 Vacancies	
5.1.1	The following Governor terms of office end in July 2022 - LD, VZ, SS, HA & SB.	
5.1.2	It was agreed that all would be re-appointed for another four-year term.	
5.1.3	SB confirmed that although re-appointed he would be standing down at the end of 2022.	
5.1.4	LD confirmed that although re-appointed she would be standing down by March 2023.	
5.1.5	Both LD and SB have committed many years to New End and their loss will be keenly felt.	
5.1.6	LD advised that anyone who is interested in standing as Chair, Vice Chair or Anyone interested being Chair or V Chair or Safeguarding Lead Governor to contact Linda to discuss. ACTION: Any Governor interested in Chair, Vice Chair or Safeguarding Lead Governor roles to contact LD	All Governors
5.2	Recruitment to Vacancies It was agreed that the Governing Body would benefit from having a governor with education experience. It was agreed that local High Schools would be approached in the first instance.	
6	BUDGET	
6.1	The SBM outlined the budget position which had been discussed in detail at the Staffing and Finance Committee. The SBM confirmed as this is a deficit budget formal approval cannot be given by the Governing Board. Formal approval is given by Camden. The role of the Governors are to ensure that there is budget scrutiny. The SBM highlighted the following issues: <ul style="list-style-type: none"> • The outturn for 21-22 is a deficit of £145K. This is better than was predicted • The Support Staff Consultation ended in January 2022. There are no savings in 21-22, however a £200K positive impact in 22-23 • Challenges to achieve a balanced budget by March 2025 are daunting. Inflationary pressures are huge in the current climate 	

- Current 3-year budget does deliver a balanced budget by March 2025. However, inflation is a significant risk factor
- The support staff restructure is the first step
- Next steps include
 - Increasing number of children on roll (NoR)
 - Reducing overhead costs
 - Better use of estate: This has been a long-term strategy slowed by the pandemic
 - Increasing income
 - Continuous review
- The German School held on Saturday is due to bring in £15K per year when fully operational
- Camden are supportive of the school as long as the school is committed to make the necessary changes

Questions

How much has been included in budget for increased cost for utilities? 35% has been advised. The school is part of Kent County Council Laser contract.

What has been included for inflation in other areas? Camden is currently advising 2 – 3 % but this will be reviewed regularly and reporting to Staffing and Finance termly. This is an area of risk.

How much will school block increase each year? Camden have advised 2% which is reflected in the budget. The funding is based upon the NoR in October each year (Census). These figures have been predicted however are subject to variation and will be updated as necessary.

So the budget only went into deficit at the end of 21-22? Yes that is correct. It was forecast to be £170K deficit, however ended slightly better at £145K. The SBM confirmed that with this forecast action was taken swiftly with the Support Staff restructure.

There are no SMSA costs in the 22-23 budget. Were they part of the support staff restructure? The TA's were also SMSA's and held two separate contracts. As part of the restructuring the SMSA duties have been rolled into the TA contract therefore there are no direct SMSA costs from April 2022.

Is the German School profitable? It will be. Obviously due to the pandemic it has been slow to start however in 22-23 income will be £15K. All classrooms are used.

Will the school be able to hire out for parties? This is not possible at present as it is not possible to lock down areas of the school. To enable this would require capital outlay. It is also not clear whether parties would be profitable.

Has the school paid the redundancy costs? No these have been paid by Camden.

What is the funding per pupil? It is approx. £5k per pupil per year from Reception to Year 6. Nursery have a different funding formula.

	<p>Will the school move to 1.5 form entry? No, it is planned that the school remain 2 form entry</p> <p>The Chair thanked the SBM for his comprehensive report, clear explanations and hard work.</p>	
7	CHAIR'S ITEM	
7.1	<p>The Chair gave an outline of the White Paper which includes</p> <ul style="list-style-type: none"> • Minimum school hours to rise (no impact upon primary schools) • National funding formula – moving money out of London to other areas of the country • Academies – schools to be part of a multi academy trusts by 2030. • Starting salaries for teachers to increase 	
8	COMMITTEE REPORTS	
8.1	<p>Staffing and Finance Committee Included in Budget report</p>	
8.2	<p>Standards and Curriculum Committee There has been no meeting since last FGB</p>	
9	POLICY REVIEW	
9.1	None	
10	GOVERNORS MONITORING, DEVELOPMENT AND TRAINING	
10.1	<p>Governor Training Last Ofsted December 2017 The HT advised that online training to support Ofsted readiness will take place in June. This will be delivered by Camden Learning. The date is to be confirmed. It was stressed the importance of Governors understating the new framework and the expectations of Ofsted.</p>	
10.2	<p>Governor Training CL & PQ attended face to face Governor Induction training. Both reported this to be very helpful training. PQ also confirmed he attended online governor finance training. The Chair advised she attended Safeguarding training.</p>	
10.2.1	CL & PQ attended face to face Governor Induction training. Both reported this to be very helpful training.	
10.2.2	The HT advised that there will be a Governors Day held at school during the summer term. Dates to be circulated.	
11	FORWARD PLANNING/DATES OF FORTHCOMING MEETINGS	
11.1	Thursday 7 July 2022	
12.	ANY OTHER URGENT BUSINESS	
	None	

Signed: _____ Date: _____

Chair of New End Primary School Governing Body

