



NEW END PRIMARY SCHOOL

MINUTES OF THE FULL GOVERNING BOARD MEETING HELD REMOTELY ON Thursday 24 September 2020

Members (*Absent)		Name	Post
	LM	Linda Davies	Chair, Co-opted Governor
	VZ	Vassilis Zarifis	Co-opted Governor, Chair of Resources Committee
	TM	Tony Millard	Co-opted Governors
	HA	Helen Andrews	Co-opted Governor
	SB	Stephen Buzzard	Co-opted Governor
	HT	Karyn Ray	Headteacher, Ex-Officio
	BM	Bianca Mollura	Parent Governor
	MM	Michal Marion	Parent Governor
	ME	Mirit Eldor	Co-opted Governor
	RP	Regis Peyraque	Staff Governor
	* SS	Stephen Stark	LA Governor
	AG	Alan Girling	DHT, Associate Governor
	Clerk	Carol Murphy	Clerk, Camden Learning

ITEM	BUSINESS ITEM	ACTION
1	WELCOME AND APOLOGIES	
1.1	The Chair welcomed everyone to this remote meeting.	
1.2	SS was absent.	
2	NOTIFICATION OF ANY OTHER URGENT BUSINESS	
2.1	None	
3	DECLARATIONS OF INTEREST/REVISION OF REGISTER OF INTERESTS	
3.1	Register of Governors Business and Pecuniary Interests Governors were requested to complete their register of business interest on Governor Hub. If any Governors has problems accessing Governor hub they are to contact the Clerk. Action: Governors to complete declaration of Business Interests on Governor Hub	All Governors
3.2	Conflicts of Interest in Respect of the Agenda None	

4	GOVERNING BOARD MEMBERSHIP	
4.1	Election of Chair and Vice Chair	
4.1.1	Election of Chair Linda Davies was unanimously elected Chair for a term of two years until September 2023.	
4.1.2	Election of Vice Chair The Chair advised governors that Mirit Eldor would be standing down from the Governing body following hit meeting and therefore a new Vice Chair is required. There were no nominations. It was therefore agreed that the Vice Chair election would be held at the next FGB meeting in January. In the meantime any Governor who is interested in the role of Vice Chair should contact the Chair to discuss. It was confirmed that there could be co-Vice Chair's.	
4.2	New Appointments, Reappointments, Vacancies and Expiring Terms of Office The Chair confirmed with ME's resignation that there are two vacancies on the Governing Body. There was a discussion about recruiting to these roles (one would be via Parent election). The following was agreed <ul style="list-style-type: none"> • A skills audit should be carried out to identify skills gaps so recruitment can be targeted • That the diversity of the Governing Body should be reflective of the school community. Action: Governors to complete the NGA skills audit and return to Clerk	
4.3	Committee Membership Remains unchanged	All Governors
4.4	Link Governor Roles Currently there isn't a SEND Governor which is a requirements. Anyone interested should contact HT or Chair to discuss.	
4.5	Constitution	
4.5.1	Code of Practice 20-21 The NGA Code of Practice was circulated with the papers. Governors were requested to sign the declaration on Governor Hub.	
4.5.2	Governor Meeting Strategy and Visits It was confirmed that meetings will remain via Zoom for the foreseeable future. Visits to the school should kept to a minimum and anyone attending will need to wear a mask and maintain social distancing at all times. All visits should be agreed with the HT in advance.	

5	MINUTES OF THE PREVIOUS MEETING & MATTERS ARISING NOT ON THE AGENDA	
5.1	The minutes of the meeting on the 30 June 2020 were agreed to be an accurate record and were approved.	
5.2	There were no matters arising.	
6	REPORTS	
6.1	Chair's Report Abbacas School lost its first appeal and have now taken their case to the DFE and so this is still ongoing. The Chair confirmed she made representation regarding transport & air quality issues. The next hearing is on 19-21 October and then there is likely to be several months deliberations.	
7	HEADTEACHER REPORT	
7.1	The report was circulated in advance of the meeting.	
7.2	The following issues were highlighted COVID September Return <ul style="list-style-type: none"> • A welcome back video was produced and is available on the website which has been very successful. • Classrooms were made ready all overseen by AG • The Risk Assessment is a living document which is updated and reviewed regularly. • Where necessary individual staff have risk assessments • Attendance was 91.47% week commencing 7 September and 86.42% week commencing 14 September. This is in line with the national picture. There is anxiety within the community, some families are quarantining and a high level of absence for normal coughs and colds. 	
7.3	Nursery and Reception September 2020 Nursery and Reception starts have gone very smoothly. The children have settle very well and it has been helped by the fact that parents have had to leave the children at the door. Nursery numbers are low. In April 2020 60 Reception offers were made with a waiting list but there were only 36 starters in Reception. The low Reception numbers are across Camden and Covid has also impacted. This will have a budget impact in 2021-22 and will be an ongoing challenge.	
7.4	Covid Catch Up The children were assessed on their return to school and catch up is currently being planned. AG commented that academically children are generally not as far behind as thought but their resilience has dropped as well as their ability to focus. This is being built up but a big challenge.	
7.5	Developing Blended Learning Model	

	<p>This is still being developed. The DfE deadline is 22 October for this it to be published.</p> <p>An access to technology survey is being carried out so the school can support children with IT where necessary.</p>	
7.6	Staffing Update is outlined within the report.	
7.7	<p>Camden Score Card</p> <p>The Chair, HT and AG met with Camden to review the scorecard. The school is rated Green overall however numbers on roll and finance are Red as well as attendance which has been discussed at length in the past and numerous initiatives have been put in place.</p>	
7.8	The HT thanked Governors and particularly the Chair for ongoing support.	
7.9	The Chair thanked the HT for her report and thanked her and AG for their ongoing amazing work	
8	SCHOOL DEVELOPMENT PLAN (SDP) & SELF EVALUATION FORM (SEF)	
8.1	Work on the SDP and SEF are currently ongoing and will be reported back to a future meeting.	
9	POLICY REVIEW	
9.1	<p>Safeguarding Policy</p> <p>The policy was APPROVED.</p>	
10	SAFEGUARDING	
	Policy approved in item 9	
11	PERFORMANCE MANAGEMENT	
11.1	<p>Performance Management/Appraisal Arrangements</p> <p>The HT confirmed that the appraisals are ongoing.</p>	
11.2	<p>Headteacher Performance Management</p> <p>The Chair confirmed that she and HA would be conducting the HT performance review. The date is still to be confirmed.</p>	
12	GOVERNORS MONITORING, DEVELOPMENT AND TRAINING	
12.1	<p>Skills Audit</p> <p>Discussed in item 4.2</p>	
13	ANY OTHER URGENT BUSINESS	
13.1	The Chair, on behalf of the Governing Body, put on record her thanks to ME for her long service to the school as a supportive parent and Governor. ME had excellent knowledge of data and was amazing at Ofsted inspections and will be missed.	

	ME thanked that everyone and said after 13 years at the school it was time to stand down.	
14	FUTURE MEETING DATES	
14.1	Full Governing Body Meetings Thursday 21 January 2021, changed to Thursday 25 February 2021 Thursday 13 May 2021 Thursday 1 July 2021	
14.2	Committee Dates To be confirmed.	

Signed: _____ Date: _____

Chair of New End Primary School Governing Body

