



NEW END PRIMARY SCHOOL

MINUTES OF THE FULL GOVERNING BOARD MEETING HELD REMOTELY on Thursday 21 October 2021

Members (*Absent)		Name	Post
	LM	Linda Davies	Chair, Co-opted Governor
	VZ	Vassilis Zarifis	Co-opted Governor, Chair of Resources Committee
	* TM	Tony Millard	Co-opted Governors
	HA	Helen Andrews	Co-opted Governor
	SB	Stephen Buzzard	Co-opted Governor
	HT	Karyn Ray	Headteacher, Ex-Officio
	MM	Michal Marion	Parent Governor
	RP	Regis Peyraque	Staff Governor
	* SS	Stephen Stark	LA Governor
	* AG	Alan Girling	DHT, Associate Governor
	Clerk	Carol Murphy	Clerk, Camden Learning

ITEM	BUSINESS ITEM	ACTION
1	WELCOME AND APOLOGIES	
1.1	The Chair welcomed everyone to this remote meeting.	
1.2	Apologies were received and accepted from SS, AG & TM	
2	NOTIFICATION OF ANY OTHER URGENT BUSINESS	
2.1	None	
3	DECLARATIONS OF INTEREST & REVISION OF REGISTER OF INTERESTS	
3.1	Conflicts of Interest in Respect of the Agenda None	
3.2	Register or Business & Pecuniary Interests All Governors were reminded to review, amend, and confirm their declarations on Governor Hub at the earliest opportunity. This is required annually. Any Governor having difficulty with this should contact the Clerk. Action: All Governors to complete declaration of interest on Governor Hub	All Governors

4	GOVERNING BOARD MEMBERSHIP	
4.1	Membership and Appointments New appointments, reappointment vacancies and expiring terms of office	
4.1.1	The Chair confirmed that Bianca Mollura has resigned as Governor with immediate effect. As BM was a parent governor an election would be arranged after half term.	
4.1.2	It was agreed that HR experience has been identified as a skills gap on the governing body and applicants with HR experience would be sought if possible.	
4.2	Constitution	
4.2.1	Code of Practice 21-22 An updated code of practice is on Governor Hub for all Governors to review and sign on the Hub. Action: Governors to read and confirm acceptance of code of practice on Governor Hub	All Governors
4.3	Committees 21-22	
4.3.1	It was agreed that committee membership would remain unchanged.	
4.3.2	Terms of Reference Committees would review these at the first committee meeting of the year and any changes to be ratified at the next FGB. Action: Committees to undertake a review of terms of reference	Committee Chairs
5	MINUTES OF THE PREVIOUS MEETING ON 1 JULY 2021 & MATTERS ARISING NOT ON THE AGENDA	
5.1	Accuracy The minutes of were agreed to be an accurate record of the meeting on the 1 July 2021 subject to the following amendments were APPROVED: 5.2 monitor spelt incorrectly	
5.2	Matters arising not elsewhere on the agenda None	
6	HEADTEACHER REPORT	
6.1	The Headteacher report was circulated prior to the meeting. The HT highlighted the following areas:	
6.2	Covid-19 Update	
6.2.1	Number of cases in the school have been low but there has been an increase over the last couple of weeks. Year group assemblies rather than wider groupings have been retained for now. This is regularly reviewed.	

6.2.2	<p>Staffing Update</p> <p>JG has left on the grounds of ill health retirement as of 30 September 2021. JG has been at the school since 1994 and the school will be celebrating her retirement in November.</p> <p>There was a late resignation of a Nursery Officer in the summer term as she was offered a place on PGCE.</p>	
6.3	<p>NESA/Donations</p> <p>Following the success for the fundraising campaign this has enabled the school to secure the following:</p> <ul style="list-style-type: none"> • Chess Teacher – the school has secured a high-profile appointment to provide popular enrichment. This will also provide potential press release opportunities for the school • Outdoor learning teacher • Recorder Teacher • Shakespeare project has restarted 	
6.4	<p>Attendance</p> <p>Attendance is currently good and above both national and Camden averages.</p>	
6.5	<p>Parent Meetings</p> <p>The school held the year group meetings in person outside earlier in the term Parent/teacher meetings also took place and were most attended in person.</p>	
6.6	<p>The Chair thanked the HT for her report and commented that there was so many good, curriculum enriching activities happening across the school.</p>	
7	BUILDING WORK – Streatley Place	
7.1	<p>TM represents the school at these meetings. As he was not present feedback would be given at a future meeting. The HT advised TM will continue to represent the school.</p>	
8	POLICY REVIEW	
8.1	<p>The following policies were circulated to governors prior to the meeting</p> <ul style="list-style-type: none"> • Safeguarding and Child Protection Policy 2021 (KCSiE 2021) • Online Safety Policy • Guidance for Schools Dealing with Allegations Against Staff • Peer on Peer Abuse & Sexual Violence Guidelines • Safer Recruitment Policy <p>The HT advised that these were all based upon Camden policies. It was agreed that the policies would be APPROVED pending any comments being returned to HT by end of half term.</p>	

	Action: Governors to return any comments on polices to HT by end of half term	All Governors
9	PERFORMANCE MANAGEMENT	
9.1	The HT confirmed the performance management cycle and meetings were currently taking place with all teachers.	
9.2	Headteacher Performance Management The Chair confirmed that the date is to be confirmed.	
10	GOVERNORS MONITORING, DEVELOPMENT AND TRAINING	
10.1	Governors Training Programme Circulated to all Governors	
10.2	Training Undertaken MM confirmed she had attended LGBTQ training in the summer term and gave a brief outline of the training. Action: MM agreed to circulate the notes for the LGBTQ training course she had attended	MM
10.3	Governor Visits & Meetings The Chair confirmed that Camden are recommending that there should be at least one meeting on site per school year (dependant upon current guidance).	
10	FORWARD PLANNING/DATES OF FORTHCOMING MEETINGS	
10.1	Thursday 9 December 2021 Thursday 24 March 2022 – Budget @ School Thursday 19 May 2022 Thursday 7 July 2022 All meetings to start at 7pm	
11	ANY OTHER BUSINESS	
11.1	SB advised at a recent Camden School Sports Association cross country event the issue of gender identity was raised and this is something that the school should be aware of. There followed a detailed discussion regarding the issues and the following issues were highlighted <ul style="list-style-type: none"> • There needed to be an awareness that primary aged children may identify as non-binary, or differently than registered at birth • Gender neutral terms should be used where possible • The child's wishes should be respected, however this may conflict with parents' views • The guidance, particularly at Primary School level is emerging and policy should be regularly reviewed • The HT confirmed that this had not yet been an issue at school 	

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Meeting Ended at 8:05pm

Signed: _____ Date: _____

Chair of New End Primary School Governing Body

