



## NEW END PRIMARY SCHOOL

### MINUTES OF THE FULL GOVERNING BOARD MEETING HELD REMOTELY on Thursday 9 December 2021

Members (*Absent)		<b>Name</b>	<b>Post</b>
	<b>LM</b>	Linda Davies	Chair, Co-opted Governor
	<b>VZ</b>	Vassilis Zarifis	Co-opted Governor, Chair of Resources Committee
	* <b>TM</b>	Tony Millard	Co-opted Governor
	<b>HA</b>	Helen Andrews	Co-opted Governor
	<b>SB</b>	Stephen Buzzard	Co-opted Governor
	<b>HT</b>	Karyn Ray	Headteacher, Ex-Officio
	* <b>MM</b>	Michal Marion	Parent Governor
	<b>RP</b>	Regis Peyraque	Staff Governor
	<b>SS</b>	Stephen Stark	LA Governor
	* <b>AG</b>	Alan Girling	DHT, Associate Governor
	<b>JB</b>	Juliette Bearman	Parent Governor
	<b>CL</b>	Catherine Levin	Co-opted Governor
	<b>PQ</b>	Philip Quinn	Co-opted Governor
	<b>Clerk</b>	Carol Murphy	Clerk, Camden Learning

ITEM	BUSINESS ITEM	ACTION
<b>1</b>	<b>WELCOME AND APOLOGIES</b>	
<b>1.1</b>	The Chair welcomed everyone to this remote meeting and welcomed the new Governors.	
<b>1.2</b>	Apologies were received and accepted from AG & MM. The Chair advised that TM had resigned with immediate effect.	
<b>2</b>	<b>NOTIFICATION OF ANY OTHER URGENT BUSINESS</b>	
<b>2.1</b>	None	
<b>3</b>	<b>DECLARATIONS OF INTEREST &amp; REVISION OF REGISTER OF INTERESTS</b>	
<b>3.1</b>	<b>Conflicts of Interest in Respect of the Agenda</b> None	

<b>3.2</b>	<b>Register or Business &amp; Pecuniary Interests</b> All Governors were reminded to review, amend, and confirm their declarations on Governor Hub at the earliest opportunity if they have not already done so. This is required annually. Any Governor having difficulty with this should contact the Clerk.  <b>Action: All Governors to complete declaration of interest on Governor Hub</b>	<b>All Governors</b>
<b>4</b>	<b>MINUTES OF THE PREVIOUS MEETING ON 1 JULY 2021 &amp; MATTERS ARISING NOT ON THE AGENDA</b>	
<b>4.1</b>	<b>Accuracy</b> The minutes of were agreed to be an accurate record of the meeting on the 21 October and were APPROVED.	
<b>4.2</b>	<b>Matters arising not elsewhere on the agenda</b> None	
<b>5</b>	<b>GOVERNING BODY MEMBERSHIP AND VACANCIES</b>	
<b>5.1.1</b>	<b>Appointment of New Governors</b> The chair again welcomed the new governors and asked them to introduce themselves:	
<b>5.1.2</b>	Juliette Bearman (JB) is a parent governor whose son has just started in Reception. She explained that is a media entertainment lawyer and is experienced in licencing.	
<b>5.1.3</b>	Philip Quinn (PQ) has been appointed as a co-opted Governor but is a parent of two children at the school in year 3 & year 5, one with SEN. PQ explained that he works in the voluntary sector experience and brings experience in fundraising, governance & finance.	
<b>5.1.3</b>	Catherine Levin (CL) has also been appointed as a co-opted governor. CL explained that she had a child at the school and was heavily involved with the running of NESA. Her work background is within communications in the fire services and is experienced with risk assessments and health and safety. The Chair confirmed that CL had agreed to be the Health & Safety Governor.	
<b>5.2</b>	The Chair advised that normally it would not have as many parent's on Governing board, however given the skills and experience the new Governors are able to bring following discussion with Camden appointments were approved.	
<b>6</b>	<b>HEADTEACHER REPORT</b>	
<b>6.1</b>	As the HT provided a detailed report to the last meeting this meeting the update is verbal. The following issues were highlighted:	

<b>6.2</b>	<p><b>Covid 19</b></p> <p>The school is continuing to follow DfE and Public Health advice and guidance and adapt and change as necessary. The Risk Assessment is continually reviewed. The HT advised that bubbles had been maintained this year.</p> <p>Parents are kept up to date and reminded of key messages via the newsletter and regular communications.</p> <p>There has been an increase in cases over recent weeks. Letters are sent to warn and inform parents. Attendance improved in September but in recent weeks absences have increased for Covid and non-Covid illnesses.</p> <p>The HT stated that this is has been the most challenging time of the pandemic. It is hoped that the New Year may see a return to normal however contingencies are in place should there need to be a return to on-line learning.</p> <p><b>Question</b>  <b>Does the school have enough devices for online learning?</b> Yes the DfE have provided additional devices this term.</p>	
<b>7</b>	<b>CHAIR'S ITEM</b>	
<b>7.1</b>	<p>The Chair thanked Karyn, Alan and all the team for their hard work and commitment in difficult circumstances.</p> <p>In addition, she thanked SS for his support in arranging the school choir to sing at the Christmas lights turn on in Hampstead and handing out gifts at the Royal Free Hospital. This received very positive coverage in the paper which is great publicity for the school.</p> <p>SS to liaise with HT regarding future events.</p>	
<b>7.2</b>	The Chair also advised that there had been two articles in the local press regarding the Chess clubs at school and there is another story in the pipeline.	
<b>7.3</b>	<p><b>Governing Board Meetings</b></p> <p>It is hoped the next meeting will be in school however this will be kept under review.</p>	
<b>8</b>	<b>COMMITTEE REPORTS</b>	
<b>8.1</b>	<p><b>Staffing and Finance Committee</b></p> <p>There has been no meeting since the last FGB.</p>	
<b>8.2</b>	<p><b>Standards and Curriculum Committee</b></p> <p>There has been no meeting since the last FGB.</p>	
<b>9</b>	<b>POLICY REVIEW</b>	

<b>9.1</b>	<p>The Chair confirmed that there were no comments received on the policies presented at the last meeting and the following policies have been <b>APPROVED</b>: -</p> <ul style="list-style-type: none"> <li>• Safeguarding and Child Protection Policy</li> <li>• Online Safety Policy</li> <li>• Guidance for Schools Dealing with Allegations Against Staff</li> <li>• Peer on Peer Abuse &amp; Sexual Violence Guidelines</li> <li>• Safer Recruitment Policy</li> </ul>	
<b>10</b>	<b>GOVERNORS MONITORING, DEVELOPMENT AND TRAINING</b>	
<b>10.1</b>	The Chair explained to the new Govenors how to access Camden Learning governor training programme.	
<b>10.2</b>	<p><b>Governor Visits</b></p> <p>There are currently no on-site visits.</p>	
<b>11</b>	<b>FORWARD PLANNING/DATES OF FORTHCOMING MEETINGS</b>	
<b>11.1</b>	<p>Thursday 3 February 2022 – Venue TBC</p> <p>Thursday 24 March 2022 – Budget</p> <p>Thursday 19 May 2022</p> <p>Thursday 7 July 2022</p> <p>All meetings to start at 7pm</p>	
<b>12.</b>	<b>ANY OTHER URGENT BUSINESS</b>	
	None	

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Chair of New End Primary School Governing Body**



