



## NEW END PRIMARY SCHOOL

### MINUTES OF THE FULL GOVERNING BOARD MEETING HELD REMOTELY ON TUESDAY 30 JUNE 2020

Members  
(\*Absent)

|  |           | Name             | Post  |
|--|-----------|------------------|---|
|  | <b>LM</b> | Linda Davies     | Chair, Co-opted Governor                        |
|  | <b>VZ</b> | Vassilis Zarifis | Co-opted Governor, Chair of Resources Committee |
|  | <b>TM</b> | Tony Millard     | Co-opted Governors                              |
|  | <b>HA</b> | Helen Andrews    | Co-opted Governor                               |
|  | <b>SB</b> | Stephen Buzzard  | Co-opted Governor                               |
|  | <b>HT</b> | Karyn Ray        | Headteacher, Ex-Officio                         |
|  | <b>BM</b> | Bianca Mollura   | Parent Governor                                 |
|  | <b>MM</b> | Michal Marion    | Parent Governor                                 |
|  | <b>ME</b> | Mirit Eldor      | Co-opted Governor                               |
|  | <b>RP</b> | Regis Peyraque   | Staff Governor                                  |
|  | <b>SS</b> | Stephen Stark    | LA Governor                                     |
|  | <b>AG</b> | Alan Girling     | DHT, Associate Governor                         |

Also  
Present

|  |              |              |                        |
|--|--------------|--------------|------------------------|
|  | <b>NH</b>    | Nick Holt    | Bursar                 |
|  | <b>Clerk</b> | Carol Murphy | Clerk, Camden Learning |

| ITEM       | BUSINESS ITEM  | ACTION |
|------------|--|--------|
| <b>1</b>   | <b>WELCOME AND APOLOGIES</b>   |        |
| <b>1.1</b> | The Chair welcomed everyone to this remote meeting.  |        |
| <b>1.2</b> | All Governors were present.  |        |
| <b>2</b>   | <b>DECLARATION OF INTERESTS</b>  |        |
|            | There were no declarations of interest.  |        |
| <b>3</b>   | <b>MINUTES AND MATTERS ARISING FROM THE PREVIOUS MEETING HELD ON 14 MAY 2020</b>   |        |
| <b>3.1</b> | <b>Matters of Accuracy</b><br>The minutes were agreed subject to the amendments below that the minutes are an accurate record of the meeting on 14 May 2020 and will be signed at the next meeting.<br>- Susan Blake has not moved out of London |        |

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| <b>3.2</b> | <b>Matters Arising</b><br>None  |  |
| <b>4</b>   | <b>WIDER REOPENING OF THE SCHOOL JUNE 2020 UPDATE</b>   |  |
| <b>4.1</b> | <p>The HT updated that the school had initially opened up to Year 5 children and then to all year groups with a total of 165 children returning to school. Most schools locally had not opened beyond the initial offer of Year 1, 6 &amp; Reception.</p> <p>The HT gave special thanks to AG who has been instrumental in operationalising the safe wider reopening. All has gone smoothly, and the staff have all been on board.</p> <p>A video had been made and sent to parents &amp; children prior to opening to help them adapt to the changes.</p> <p>AG confirmed that all children who wanted to return have been accommodated. There is still some limited capacity across the year groups.</p> <p>The day is slightly shortened and there are staggered start and finish times.</p> <p><b>Questions</b></p> <p><b>Are the most vulnerable children back in school?</b> Some are but not all. Some BAME children are back but understandably some parents are reluctant at this point to allow their children to return.</p> <p><b>How many bubbles are there?</b> A maximum of 15 bubbles. Furniture has been moved to maximise the space available in classrooms.</p> <p><b>Are there any bottle necks during the day?</b> The organisation and staggering of start, finish, breaks and lunch has ensured that there have been no bottle necks.</p> <p><b>Are the parents socially distancing at the entrances?</b> Yes this is managed as best as it can be.</p> <p><b>Is there still online learning for those not at school?</b> Yes the online leaning is still being maintained.</p> <p><b>Are there sufficient supplies of PPE?</b> Yes, PPE is available for any staff who want it.</p> <p>Parent Governors (&amp; parents who are Governors) confirmed that their children were very happy to be back at school and felt safe.</p> <p>The Chair, on behalf of the Governing Board, thanked the HT, AG and all the staff for the success of the wider reopening and all the work that went into it.</p> |  |
| <b>5</b>   | <b>REOPENING SEPTEMBER 20 – PROVISIONAL PLANS</b>   |  |
| <b>5.1</b> | <p>The HT confirmed that September will be a full opening with 30 children per class. Plans will be developed once Government guidance is issued and risk assessments will be updated.</p> <p>It is not expected that the school will be open over the summer holidays.</p>   |  |

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| <b>6</b>   | <b>HEADTEACHER REPORT - OTHER</b>   |  |
| <b>6.1</b> | <b>Staffing Update</b><br>The Reception classteachers are both leaving; one returning to Poland and the other moving out of London. Two experienced teachers have been recruited to replace them.   |  |
| <b>6.2</b> | <b>Finance</b><br>The school will make a claim for Covid related expenditure however it is unclear if this will be reimbursed. NESAs have agreed to support costs if this is unsuccessful.  |  |
| <b>6.3</b> | <b>End of Term Date</b><br>The HT advised that she wished to change the last day of term for children to Thursday 16 July. This will give Friday 17 July for handovers and Monday 20 & Tuesday 21 for classroom set up for September.<br><br>Governors <b>APPROVED</b> this change. |  |
| <b>7</b>   | <b>ANY OTHER BUSINESS</b>   |  |
| <b>7.1</b> | <b>Resources Committee</b><br>It was agreed that a meeting will be arranged for the first half term of 20-21  |  |
| <b>7.2</b> | The HT thanked the GB for all the support this year. The GB provides appropriate challenge as well as support. The HT gave particular thanks to the Chair for her time commitment to the school.  |  |
| <b>7.3</b> | The Chair thanked governors for their commitment and wished everyone a restful summer holiday.  |  |
| <b>8</b>   | <b>PROPOSED FGB MEETING DATES 20-21</b>   |  |
|            | Thursday 24 September 2020 (remote meeting)<br>Thursday 21 January 2020<br>Thursday 13 May 2021<br>Thursday 1 July 2021<br><br>Times to be confirmed  |  |

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Chair of New End Primary School Governing Body**