



## NEW END PRIMARY SCHOOL

### MINUTES OF THE FULL GOVERNING BOARD MEETING HELD REMOTELY on Thursday 1 July 2021

|                      |              |                  |   |
|----------------------|--------------|------------------|---|
| Members<br>(*Absent) |              | <b>Name</b>      | <b>Post</b>                                     |
|                      | <b>LM</b>    | Linda Davies     | Chair, Co-opted Governor                        |
|                      | <b>VZ</b>    | Vassilis Zarifis | Co-opted Governor, Chair of Resources Committee |
|                      | * <b>TM</b>  | Tony Millard     | Co-opted Governors                              |
|                      | <b>HA</b>    | Helen Andrews    | Co-opted Governor                               |
|                      | <b>SB</b>    | Stephen Buzzard  | Co-opted Governor                               |
|                      | <b>HT</b>    | Karyn Ray        | Headteacher, Ex-Officio                         |
|                      | <b>BM</b>    | Bianca Mollura   | Parent Governor                                 |
|                      | <b>MM</b>    | Michal Marion    | Parent Governor                                 |
|                      | <b>RP</b>    | Regis Peyraque   | Staff Governor                                  |
|                      | * <b>SS</b>  | Stephen Stark    | LA Governor                                     |
|                      | * <b>AG</b>  | Alan Girling     | DHT, Associate Governor                         |
|                      | <b>Clerk</b> | Carol Murphy     | Clerk, Camden Learning                          |

| ITEM       | BUSINESS ITEM  | ACTION |
|------------|--|--------|
| <b>1</b>   | <b>WELCOME AND APOLOGIES</b>   |        |
| <b>1.1</b> | The Chair welcomed everyone to this remote meeting.  |        |
| <b>1.2</b> | Apologies were received and accepted from SS, AG & TM  |        |
| <b>2</b>   | <b>NOTIFICATION OF ANY OTHER URGENT BUSINESS</b>   |        |
| <b>2.1</b> | None   |        |
| <b>3</b>   | <b>DECLARATIONS OF INTEREST</b>  |        |
| <b>3.1</b> | <b>Conflicts of Interest in Respect of the Agenda</b><br>None  |        |
| <b>4</b>   | <b>MINUTES OF THE PREVIOUS MEETING ON 24 March 2021</b>  |        |
| <b>4.1</b> | <b>Accuracy</b><br>The minutes were agreed to be an accurate record of the meeting of the 24 March 2021 subject to the following amendments and were APPROVED.<br>Amendments |        |

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| 4.2                                  | <p>5.1 High staff costs re reflected by the length of service and experience of staff as therefore staff are on higher salaries.</p> <p>5.1 Covid safety measures expenditure was not fully reimbursed and placed a financial burden upon the school.</p> <p><b>Question</b><br/> <b>Is financial benchmarking reviewed?</b> Yes this is looked at by the finance committee annually</p> <p><b>Matters Arising not Elsewhere on the Agenda</b><br/> None</p>   |  |
| 5                                    | <b>HEADTEACHER REPORT</b>  |  |
| 5.1<br><br>5.2<br>5.2.1<br><br>5.2.2 | <p>The Headteacher report was circulated prior to the meeting. The HT highlighted the following areas:</p> <p><b>Covid-19 Update</b></p> <p>Attendance has overall remained higher than the Camden and national average on a weekly basis, however cases have been on the rise. There has been an increase in bubble closures since half term.<br/> Details for September have yet to be confirmed however the bubble system is likely to end.</p> <p><b>Post Lockdown Questionnaire</b><br/> Detailed analysis within the report. There followed a general discuss about the results and the key points included</p> <ul style="list-style-type: none"> <li>• Responses were very personal</li> <li>• Overall positive</li> <li>• The 2<sup>nd</sup> lockdown was harder for everyone.</li> <li>• Staff questionnaire – staff stated they felt the workload had increased in the second lockdown. This was due to the prescribed requirements for on line learning.</li> <li>• The school had the resources to support children’s online learning where needed</li> <li>• Younger children (&amp; their parents) found online learning more challenging</li> </ul> <p>The chair commented that the positive results is a recognition of the job done by the management team and they should be congratulated.</p> <p>The HT confirmed that all children have now been assessed and the learning gaps are less than feared. National Tutor scheme has now been accessed and will be also looking at internal intervention scheme from September.</p> <p><b>Staffing</b><br/> School is fully staffed from September. Monicka Drozd Year 1 teacher is leaving as relocating overseas.<br/> Another member of staff (JG) had begun a phased return but unfortunately this has not been successful. HT working with her, occupational health and her medical team to look at long term options.</p> |  |

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| <b>5.4</b> | <b>Early Career Framework</b><br>The Newly Qualified Teacher (NQT) programme will be replaced by the Early Career Framework from September 2021. This is a two year programme. New End does not have any ECF teachers from September 21.  |  |
| <b>5.5</b> | <b>Budget</b><br>The latest budget monitoring details were circulated prior to the meeting. The HT confirmed there had been no specific feedback from Camden regarding the budget or recovery plan submitted. The items of note were <ul style="list-style-type: none"> <li>The year-end position was improvement on forecast largely due to reduced agency costs due to lockdown.</li> </ul><br><b>Question</b><br><b>Does the school pay an agency finder's fee for permanent placements?</b> It would depend upon agency terms and conditions, but usually if in placement is initially for a long term supply then there are no fees.<br><br>The Chair thanked the HT for her report. |  |
| <b>6.</b>  | <b>ANY OTHER URGENT BUSINESS</b>  |  |
|            | None  |  |
| <b>7</b>   | <b>FUTURE MEETING DATES</b>   |  |
| <b>7.1</b> | <b>Full Governing Body Meetings</b><br>Thursday 30 September 2021 - remote<br>Thursday 9 December 2021 – TBC<br>Meetings will have 7pm start<br><br>Other dates will be agreed at the first FGB meeting of 21-22  |  |

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Chair of New End Primary School Governing Body**



