



NEW END PRIMARY SCHOOL

MINUTES OF THE FULL GOVERNING BODY MEETING HELD on February 4 at NEW END PRIMARY SCHOOL

		Name	Post
	HA	Helen Andrews	Chair, Co-opted Governor
	VZ	Vassilis Zarifis	Co-opted Governor, Chair of Finance, Staffing and Premises Committee
	HT	Karyn Ray	Headteacher
	SS	Stephen Stark	LA Governor
	AG	Alan Girling	DHT, Associate Governor
	JB	Juliette Bearman	Parent Governor
	CL	Catherine Levin	Co-opted Governor
	PQ	Philip Quinn	Co-opted Governor
Ap	AC	Andreas Christodoulou	Parent Governor
	JC	Jane Crispin	Co-opted Governor
	HN	Hunada Nouss	Co-opted Governor
	AS	Anna Sullivan	Staff Governor
	RH	Rhiannon Hayward	Associate Governor
	Clerk	Gill Green	Clerk, Camden Learning

1.	WELCOME AND APOLOGIES FOR ABSENCE Apologies received and accepted from Andreas Christodoulou. The Chair introduce Rhiannon, who was shadowing the governors as part of the Camden Young Governors' Programme. The governors welcomed RH and agreed to	
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	make her an Associate Governor for the year. The Clerk agreed to assist RH with on-boarding and RH agreed to arrange a visit to New End.	Clerk RH
2.	DECLARATIONS OF INTEREST/REVISION OF REGISTER OF INTERESTS 3.1 Register of Governor's Business and Pecuniary Interests 3.2 Conflict of interest in respect of the agenda. None reported	
3.	NOTIFICATION OF ANY OTHER URGENT BUSINESS No items of urgent business.	
4.	MINUTES OF THE DECEMBER MEETING Agreed, with two changes: Item 13: should read Catherine Levin nor Helen Andrews Item 6: AS not AG	Clerk
5.	HEADTEACHER REPORT In addition to the written report KR highlighted some issues. Lucy Brown, who had had a big impact, would be leaving after half term; Isabel McKellen would be taking over. Anna Sullivan was the staff welfare representative and was due to go on training in February and June. The Camden report cards discussed in December were now online and parents could comment on them. There would be a link to the (unchanged) SEF. The Head thought that the photos might be improved. It was interesting to look at other schools. The format worked better on phones than laptops. Governors thought that care was needed in wording – 'well rounded' was one suggestion and using something instead of 'appraisal' (e.g. talk about constant improvement or development.) Catherine Levin asked which other areas were doing it; the Head thought only Leicestershire. There would be an update, but it was not clear when. School improvement partners would have to sign final cards off to ensure that the summaries were an accurate reflection of the school. In future the summaries would be on the Camden admissions site. The Head would let parents know that the card was up via the newsletter and ask for feedback. Juliette Bearman especially liked the video. Helen Andrews suggested that Rhiannon should look at the cards and comment. Curriculum enhancement might be an area to add. Finance: The Head had circulated the government's benchmarking document, so that governors could compare the school with others. The data here was last year's. New End had more experienced staff who were therefore on average on	

	<p>higher grades, and this was reflected in comparisons. Supply also looked high because the music teacher was paid as supply.</p> <p>Premises: The 'summer' works had mainly been completed at Christmas but there was still snagging. The windows had not been washed and the pigeon spikes not returned.</p> <p>(VZ arrived)</p> <p>Attendance and punctuality: This was still a focus, and the school remained above the national average, with unauthorised absence also low. The key was parental attitude. Five families had been called in to see Camden's attendance officer; four had come, one had been contacted by phone. They had taken it seriously.</p> <p>Mental Health week: this was this week and was another leadership opportunity for children. The Head wanted all children to have a leadership opportunity so was making sure that the options were split between election by peers (e.g. school council), staff nomination (e.g. digital ambassadors nominated by the coding/computer teacher) and application and interview (like school ambassadors). These last ran through year 6 so would be replaced at the end of summer). Eco ambassadors were half termly.</p> <p>The school website update was nearing completion. It would be linked to Instagram; the Head was currently running the account and e.g. posting pictures of school trips from staff. The Head confirmed that the school was not on X; Instagram was the safer of the social media options.</p> <p>VZ asked about a day in the life video he recalled; KR was not aware of this. SS asked about viewing numbers; the Head was monitoring likes and followers. PQ said that as it was a META platform there should be a way to check numbers and suggested the Head asked the two parents who worked for META to explain how to analyse views.</p> <p>SS noted that Camden was working with the RNIB about disability awareness and that there might be an opportunity for them to come in to school; he would send through information and a link name.</p> <p>Governors praised the school Christmas concerts and carol singing. HN said that she had talked to parents at the younger pupils' concert, and they told her how much they liked the continuity of the nursery teacher moving to reception. The Head said this had worked well and three children whose parents had intended to move the children elsewhere had in fact stayed at New End because of this.</p> <p>Staff wellbeing: inset time for staff was clear and had been made more flexible this year. AG noted that Staff CPD was via a bespoke arrangement. There had been no new national initiatives this year. AS was on a mainly zoom based course on mental health. She had met the new mental health lead, Grace Chadwick, at the Camden school mental health network, and hoped that there would be more primary schools represented at the next network meeting.</p>	<p>Head</p> <p>SS</p>
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	AS noted that staff well-being included small things like hand creams in (tidy) staff toilets. She had ensured all staff knew that there was a free website for free counselling 24/7.	
6.	STAFF WORKLOAD Nothing to add to Heads report.	
7.	COMMITTEE ISSUES/REPORTS 8.1 Minutes from Curriculum – noted. Juliette Bearman noted that the focus had been on subject reports; these had been positive and there would be subject leader reviews for the next meeting. Data would be reviewed at a future meeting. 8.2 Report from FSP- noted. VZ thanked CL for taking the minutes. All Governors had been sent a budget. The school was on track for a £50,000 carryover despite unexpected demand (replacing 10 computers that could not support Windows 11, now needed because there was no longer support for Windows 10.) There had also been a need to replace a pipe. Small savings had been made elsewhere. There were major questions for the future 3 year plan because of falling numbers overall and moving to a one form entry.	
8.	FGB STANDING ORDERS <i>Chair to post when final review completed</i>	
9.	SFVS This had been looked at in the Finance committee and they now asked that FGB approve it. Governors approved the SFVS and thanked Finance for their work	
10.	GOVERNORS MONITORING, DEVELOPMENT AND TRAINING CL and HA had been to the Camden Learning AGM and noted that the speaker had been interesting. The Governors agreed not to buy into the Camden Learning package for Governors but to look at individual courses if relevant. Governors should look at the offer and contact the Chair for authorisation. The Head noted that the school did buy in to the school training package which was good value. In addition to the parent governors, HA and HN had visited for Christmas concerts and HN had talked to staff and parents in EYFS.	All Gobs note
11.	FORWARD PLANNING/DATES OF FORTHCOMING FGB MEETINGS 16 May 2025 (budget). proposals for Governor dates for 2025/6 would come to this meeting. Final meeting 2024/5 01 July 2025.	Clerk

12.	CONFIDENTIAL ITEMS (see separate minutes)	
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